## 2-Day TIMETABLE

<u>Day 2</u> – <u>November 24, 2016, Thursday</u>

1:30 – 3:00 pm – COOPERATIVE-ISM: A MODEL FOR COMMUNITY DEVELOMENT

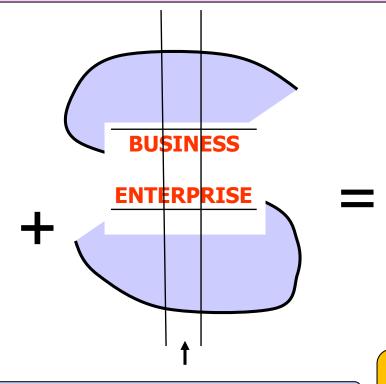
20-minute break

3:20 - 4:15 pm - Group Discussion

4:15 – 4:30 pm – Concluding Activity

## **COOPERATIVE: BASIC FEATURES**





**COOPERATIVE** 

"SOCIO-ECONOMIC EDUCATIONAL DYNAMO"

#### "HEART & SOUL"

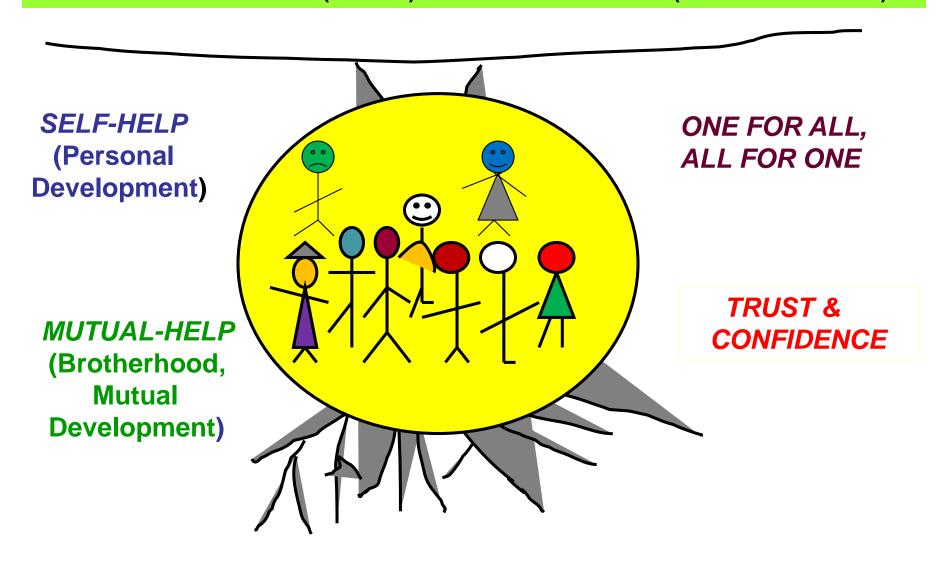
- \* Common bond
- \* Voluntary
- \* Serve those in need
- \* Self-help-mutual help

#### "BODY" = ECONOMIC POWER

- Well-run, growing business ventures w/ economic impact in:
  - Savings & credit coops
  - Distribution (retail, wholesale) coops
  - Marketing & production coops

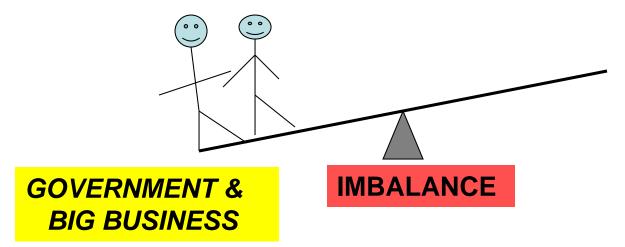
- \* Rochdale Principles:
- Equality in ownership
- Democratic control
- Equity in benefits & risks
- Learning together

## 1. UNION OF PEOPLE (SHMH) = The "TAP ROOT" (The Foundation)



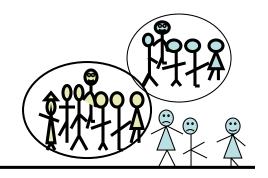
# 2. PEOPLE POWER FOR OWNERSHIP/CONTROL OF ECONOMIC RESOURCES

2 "giants" control decision-making & economy:



- \* IMBALANCE IN DISTRIBUTION OF RESOURCES & WEALTH
- \* ABUSES & EXPLOITATION





Government & Big Businesses

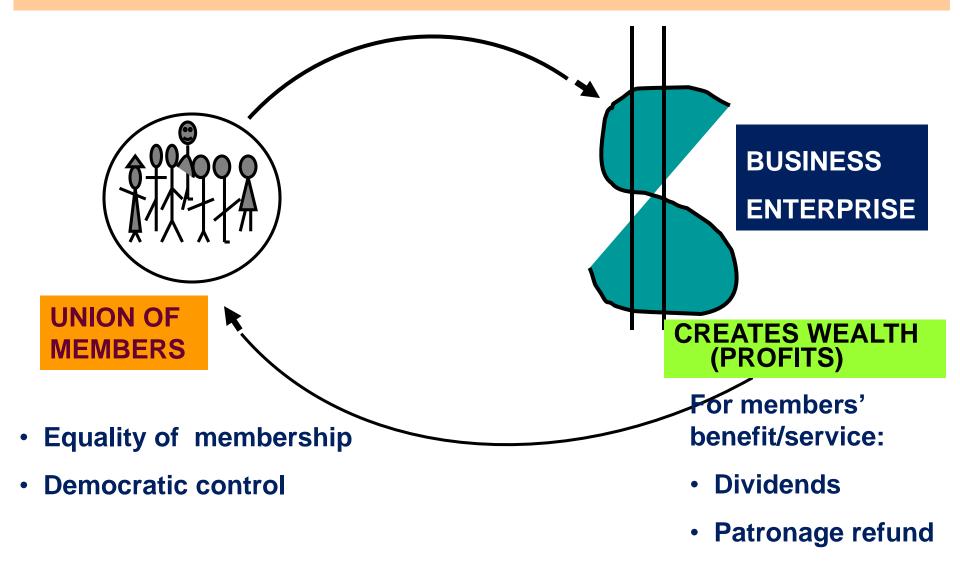


**PEOPLE POWER** 

#### A 3<sup>rd</sup> FORCE to counterbalance

- \* To establish the "Good Society" = a proper mix of:
  - Individual ownership (homes, farms, etc.)
  - A large Cooperative ownership
  - Government ownership (public enterprises)
  - Corporate ownership (private enterprises)
- \* To alleviate poverty
- \* For more equitable distribution of wealth & resources

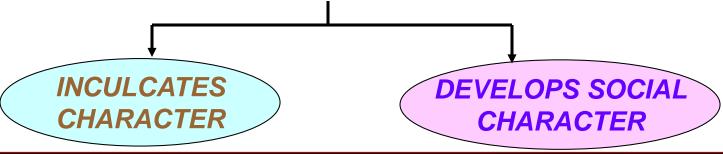
## 3. COOP TRANSCENDS PROFIT-MOTIVE to SERVICE



The Cooperative cycle of economic operation & service

#### 4. EDUCATIONAL MOVEMENT FOR INDIVIDUAL & SOCIAL REFORM

#### CONTINUOUS LEARNING IN THE SCHOOL OF LIFE



- \* overcomes/liberates people from:
  - "the great default of the people"
  - " 3 kinds of bondage" (external, internal, spiritual)
- \* strengthen values: honesty, integrity, standing on one's own feet <a href="How do coop members learn?">How do coop members learn?</a>
- Seminars (e.g., Pre-membership Education an "eye-opener", education for officers & staff, continuous education to deepen knowledge & skills)
- 2. Actual & experiential
  - fulfill financial obligations (invest in & patronize coop regularly)
  - participate in coop affairs
  - know more & upgrade professional/leadership skills

## COOPERATIVE ROCHDALE PRINCIPLES

- 1. Open & Voluntary Open & voluntary to all who want to join
- 2. Democratic Control
  - \* One member, One vote
  - \* The General Assembly of members final arbiter
- 3. Non-Discrimination Neutrality to race, religion, partisan politics, economic status, etc.
- 4. Services to Members
  Coop policies & operations designed to serve mainly the members
- 5. Coop Economic Returns to Members
  - \* A "non-profit" business organization
  - \* All surpluses (net of reserves) returned to members -
    - \* Dividends (Interest on Cápital)
    - \* Patronage Refunds (based on use of coop by members)

# COOPERATIVE PRINCIPLES (Adopted from Original Rochdale Coop Principles)

## 6. Financial Stability

\* Accurate and up-to-date records \* Internal control system in place \* Functioning Audit Committee \* Set-up reserves

## 7. Continuing Education

\* Pre-membership education is key \* member should be kept informed of Coop trends & development within the coop

## 8. Cooperation among Cooperatives

- \* Established coops should help small & fledgling ones
- \* Coops should form a network

## 9. Social Responsibility

- \* Members in Good Standing (MIGs)
  - Regular depositors
  - Wise use of resources (e.g., loans)
- \* To remind fellow members of their responsibilities, duties, rights
- \* To Sells the coop idea to others

## COOPERATIVE PRINCIPLES (a Jummary)

## **EQUALITY**

- **▼ MEMBERS AS CO-OWNERS**(VOLUNTARY)
- ◆ DEMOCRATIC CONTROL (ONE MEMBER, ONE VOTE)
- **▼** EQUAL ACCESS TO SERVICES
- **◆** COMMON COMMITMENT & RESPONSIBILITY

## **EQUITY**

# **ECONOMIC BENEFITS PROPORTIONATE TO:**

- CAPITAL CONTRIBUTION (DIVIDENDS)
- **◆ USE OR PATRONAGE**(PATRONAGE REFUNDS)

## **CONTINUOUS EDUCATION**

- **◆ UPGRADE QUALITY OF MEMBERS**
- **►** DEVELOP COMPETENCE OF LEADERS/STAFF
- ◆ PROMOTE COOP'S GOOD IMAGE & IMPACT ON SOCIETY

## A "COOPERATIVE" is:

- a democratic business organization <u>owned & controlled by member-consumers;</u>
   (who have shared rights & responsibilities, duties & obligations, benefits & risks);
- governed democratically by elected officers;
- <u>professionally managed/operated</u> by professional staff;
- a model to <u>redistribute wealth & resources</u> for the common good.
- The Cooperative's main aim:

  EMPOWERMENT of MEMBERS

  SOCIO-ECONOMICALLY

## Advantages to the Members

## A. SOCIAL BENEFITS:

# A COOPERATIVE IS DEMOCRATICALLY OWNED & CONTROLLED by MEMBERS

Members have responsibility, right & power ...

- 1. To hear & be heard on issues/matters affecting them at the Members General Assembly.
- 2. To demand for transparency & accountability from management regarding coop affairs & operations.
- 2. To elect officers &/or representatives to govern & manage coop.

## **B. ECONOMIC BENEFITS:**

## COOP - a NON-PROFIT BUSINESS ORGANIZATION.

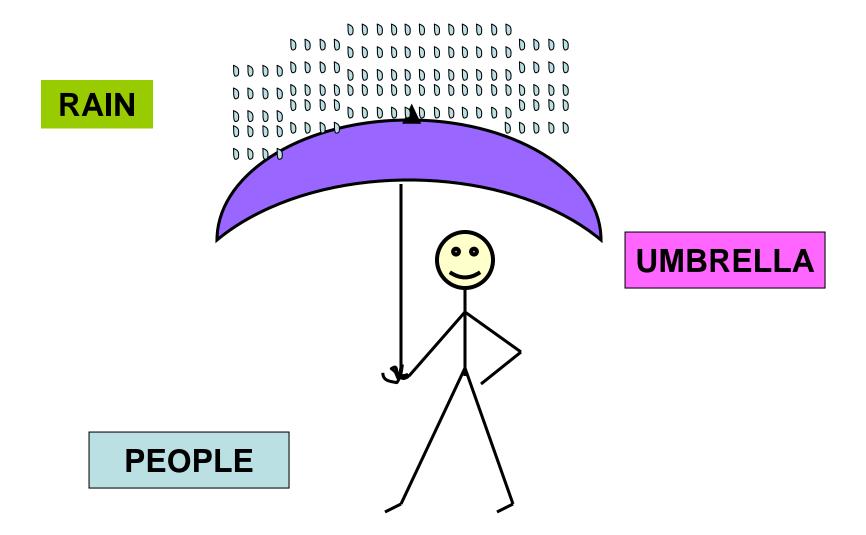
- "Profits": 1) for operations costs; 2) to pay-off loans; 3) establish funds (e.g., Reserve Fund against losses, Education Fund, and other funds) for stability/security.
  - \* A registered COOP is tax-exempt

## "NET SURPLUS" (Earnings) given back to members as:

- 1. **DIVIDENDS** for capital shares or investments of members
- 2. PATRONAGE REFUNDS based on patronage or use of consumer-members of coop
- 3. Coop may directly lower costs of goods (besides the patronage refunds) if business performance is good.

## ADVANTAGES TO THE COMMUNITY

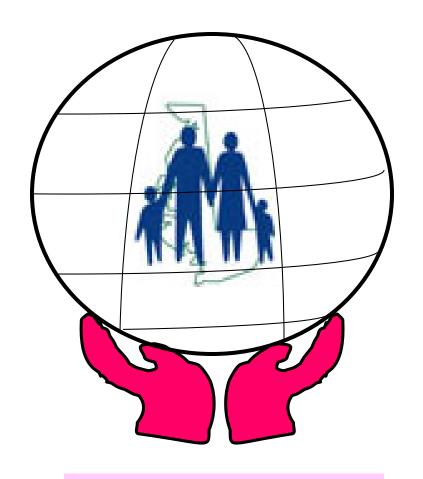
- 1. Devolution of power from a Government-Ownedor Corporate-owned business to a Consumer-Owned-Controlled-Cooperative for the common good.
- 2. Primary motive of coop to serve the community (not for profit) to provide goods & services efficiently & effectively.
- 3. Communities will learn from experience of working together & addressing community issues & concerns by mobilizing their own resources -- a very positive approach.



A COOPERATIVE SYMBOL

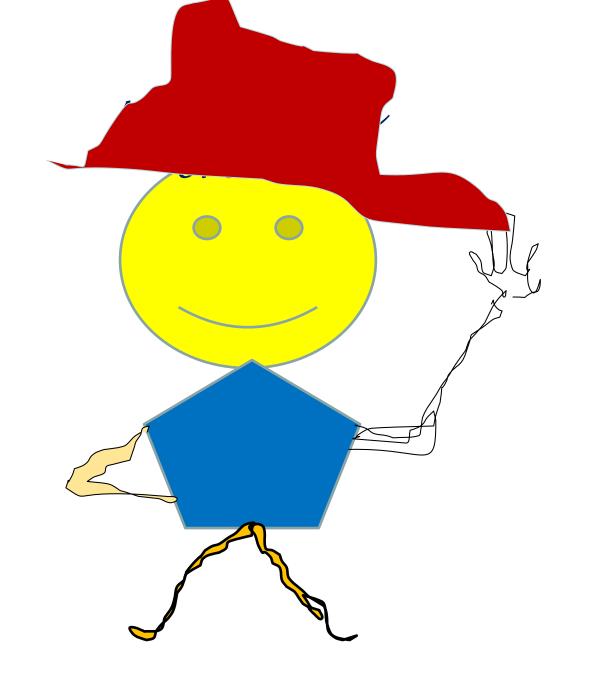
## **COOPERATIVE MOVEMENT'S IMPACT**

THE FAMILY

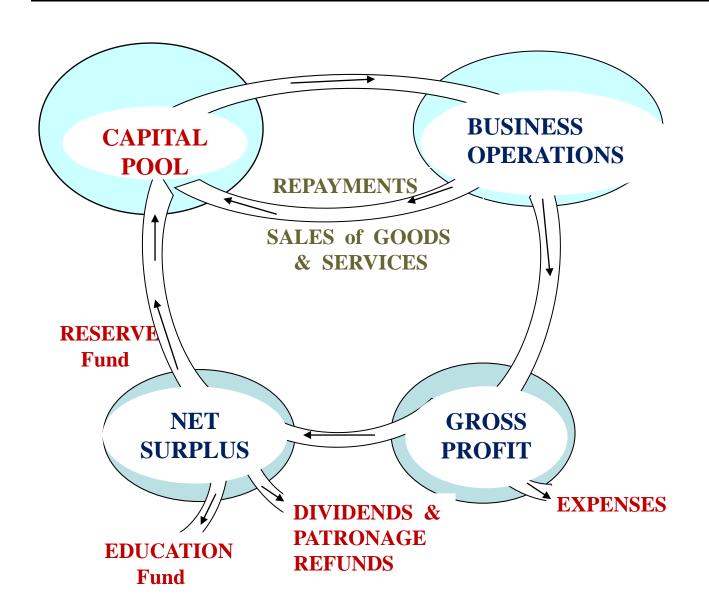


THE COMMUNITY

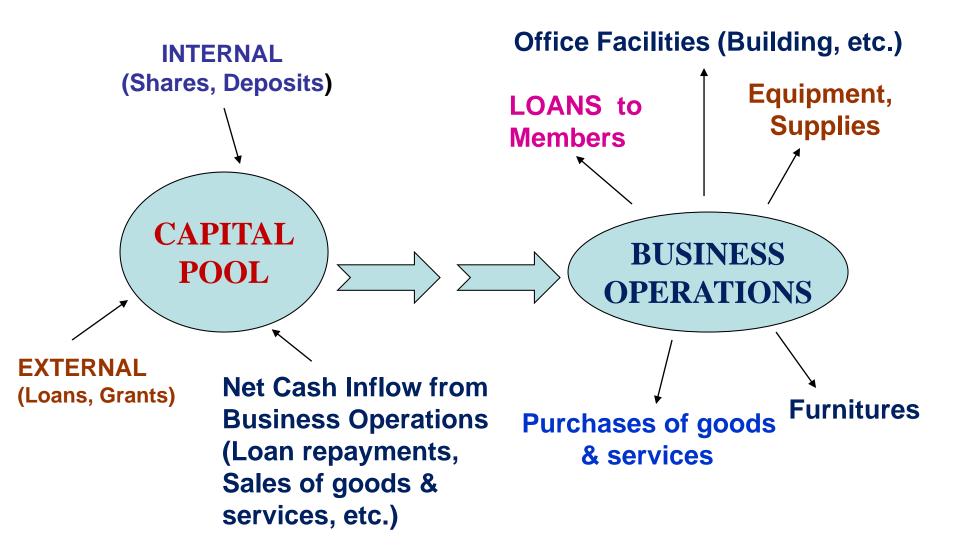
PEOPLE POWER



## BUSINESS OPERATIONS OF A COOPERATIVE



## **COOP: BUSINESS OPERATIONS**



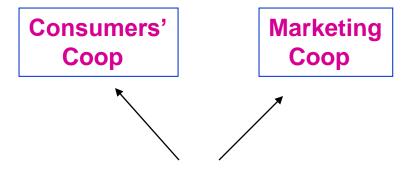
#### **COOPS: WHAT THEY DO WITH PROFITS**

#### **GROSS INCOME**



### **Sources of Income:**

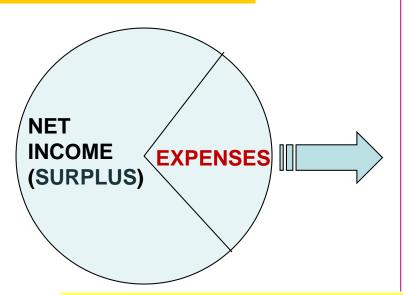
- \* Interest on Loans
- \* Service fees
- \* Membership fees
- \* Fines & Penalties
- \* Others: Income from investments, bank deposits, etc.



### **Sources of Income:**

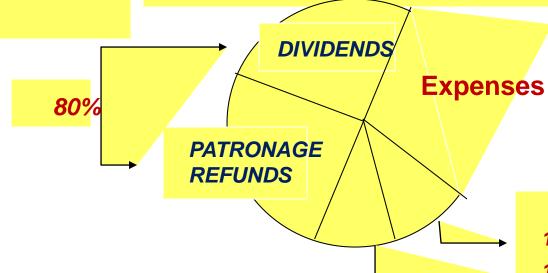
- \* Sales of goods & services
- \* Service fees
- \* Membership fees
- \* Others: Income from investments, bank deposits, etc.

## **GROSS INCOME**



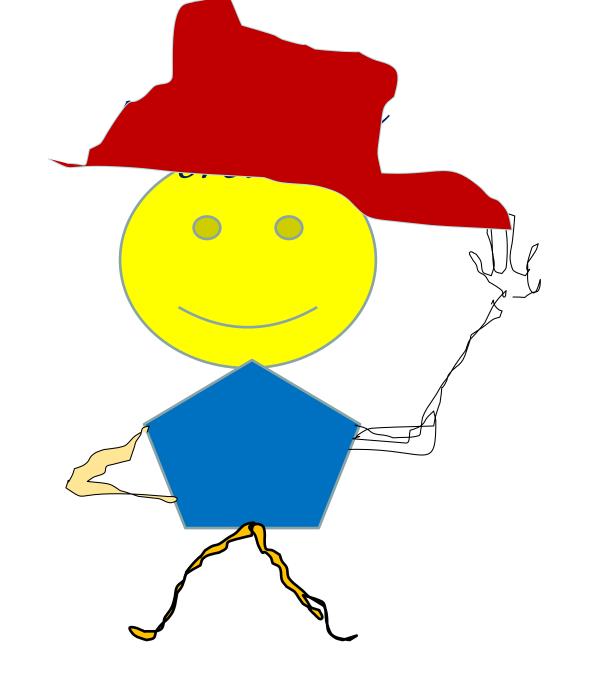
- \* SALARIES & WAGES
- \* RENTS
- \* ELECTRIC & WATER
  COSTS
- \* TRANSPORTATION
- \* MAINTENANCE
- \* DEPRECIATION
- \* INTEREST ON DEPOSITS
- \* *ETC*

## NET INCOME ALLOCATION TO MEMBERS

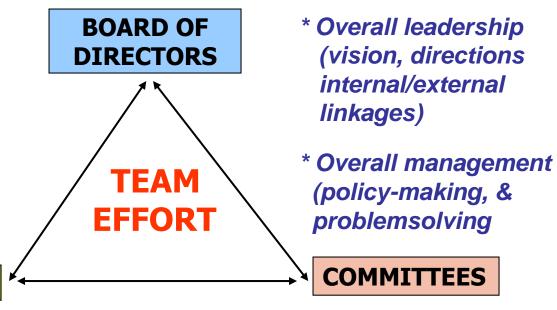


10% RESERVE FUND

**10% EDUCATION FUND** 



## **MANAGEMENT OF COOPERATIVES**



- Day-to-day management (business operations, growth, services, accounting)
- \* Executive functions: (implements policies on personnel & management)

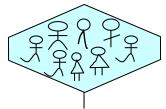
- \* Credit Com, Audit Com, Education Committee, Election Com, etc.
- \* With specific functions

- 1) "Tangible" (e.g., salaries, wages, honoraria, allowances, etc.)
- **Compensation:**

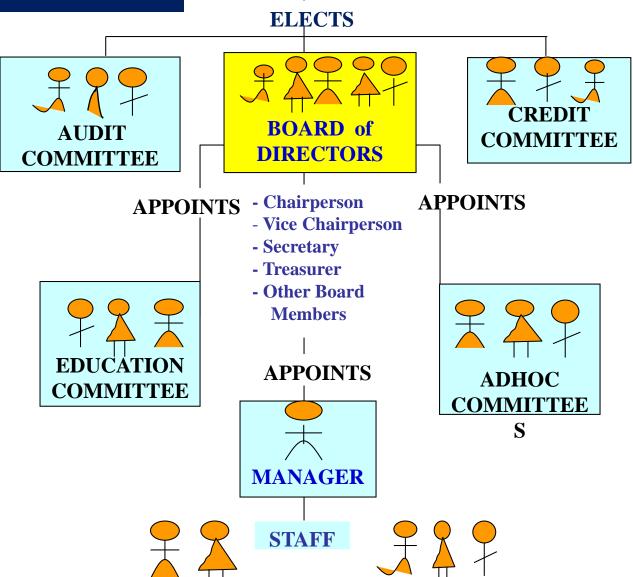
**MANAGER** 

2) "Intangible" (e.g., honor, prestige, status symbol, opportunity to serve, skills developed, experiences gained, etc.)

# ORGANIZATIONAL STRUCTURE of a COOPERATIVE



# GENERAL ASSEMBLY of MEMBER-OWNERS



## **GENERAL ASSEMBLY of a COOPERATIVE**

## **Roles & Powers**

#### 1. HIGHEST DECISION-MAKING BODY

- \* final authority, final arbiter
- \* can amend bylaws, pass resolutions

#### 2. REPRESENTS OWNER-MEMBERS

- \* legitimate assembly (with quorum)
- \* democratic decisions & collectively accountable

#### 3. SOURCE OF LEADERS

- \* identifies /elects leaders w/ 3 "C's" credible, capable, committed
- \* removes "undesirables"

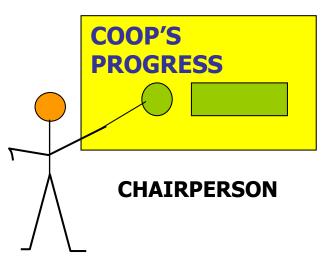
#### 4. EDUCATIONAL FORUM

- \* learns group decision-making (democracy in action)
- \* increases understanding of coop operations

## **COOP MEMBERS' GENERAL ASSEMBLY**

#### **HOW IT WORKS**

## USE BASIC SIMPLIFIED PARLIAMENTARY PROCEDURE



- 1. CALL TO ORDER
- 2. DECLARATION OF QUORUM
- 3. PREVIOUS MINUTES (TO BE READ, CORRECTED, APPROVED)
- 4. REPORTS (TO BE READ, DISCUSSED, APPROVED)
- 5. OTHER MATTERS:
  - OLD BUSINESS
  - NEW BUSINESS
     (TO BE PRESENTED, DISCUSSED, DECIDED)
- 6. ELECTIONS
- 7. ADJOURNMENT



**MEMBERS** 

## WHO CAN PARTICIPATE in the General Assembly?

\* MEMBERS in GOOD STANDING (MIGs), in ATTENDANCE, NO PROXY

The MIGs are...

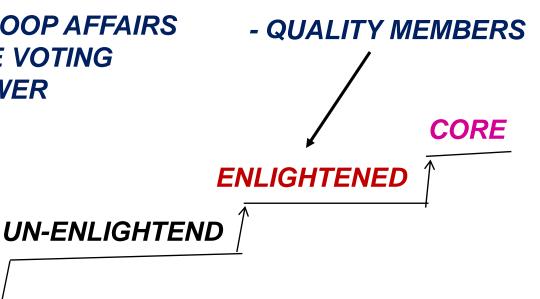
**ECONOMICALLY SUPPORTIVE** 

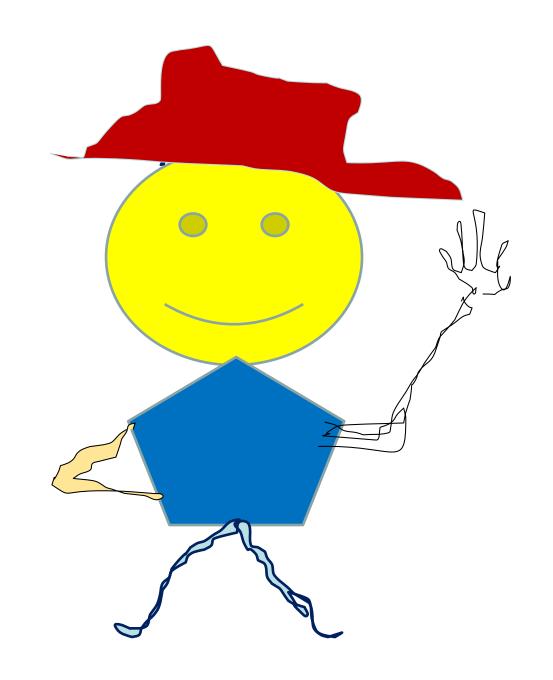
**ORGANIZATIONALLY INVOLVED & PARTICIPATIVE** 

SOCIALLY **ENLIGHTENED** 

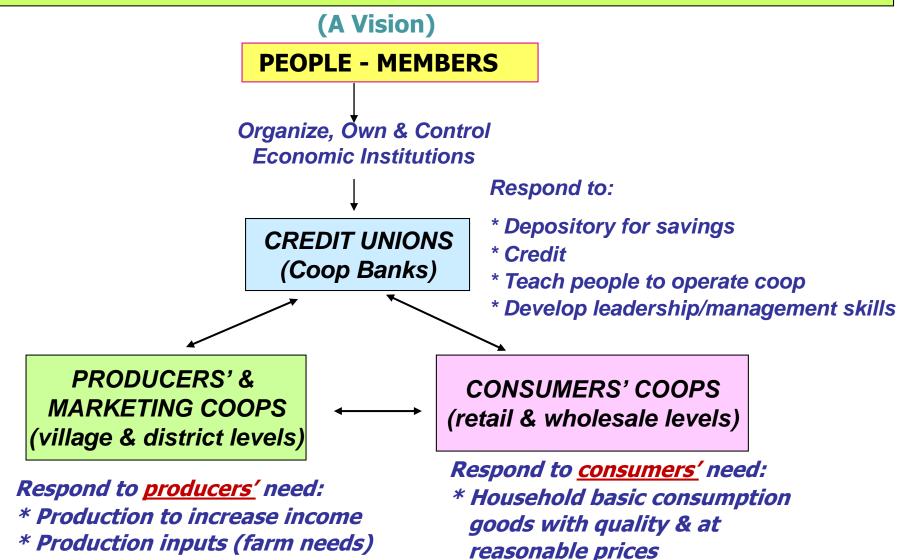
- SAVE REGULARLY
- BORROW WISELY
- REPAY **PROMPTLY**

- in COOP AFFAIRS
- USE VOTING **POWER**





## **RELATIONSHIP of TYPES OF COOPERATIVES**



Coop Interrelationship responds to needs & situation in an agriculture economy to enhance food production for food security, to alleviate poverty & empower the people.

\* Marketing of products

